

Document Pack

**Democratic Services Section
Chief Executive's Department
Belfast City Council
City Hall
Belfast
BT1 5GS**



9 January, 2015

MEETING OF PARKS AND LEISURE COMMITTEE

Dear Alderman/Councillor,

The above-named Committee will meet in the Lavery Room (Room G05), City Hall on Thursday, 15th January, 2015 at 4.30 pm, for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

SUZANNE WYLIE
Chief Executive

AGENDA:

1. **Routine Matters**
 - (a) Apologies
 - (b) Minutes
 - (c) Declarations of Interest
2. **Amateur Boxing Strategy (Start-up Club Funding) (Pages 3 - 4)**
3. **Patrick Carlin VC - Blue Plaque (Pages 5 - 6)**
4. **Mid Year Department Plan Review (Pages 7 - 12)**
5. **Active Communities - Sport NI Letter to Offer (Pages 13 - 22)**
6. **Zoo Donations Report (Pages 23 - 28)**
7. **Grow Wild Funding Opportunity - Kew Report (Pages 29 - 30)**
8. **Grow - Waterworks Report (Pages 31 - 34)**
9. **Visteon Proposal (Pages 35 - 40)**
10. **War Graves Commission (Pages 41 - 42)**
11. **Proposal to develop Blachflower Playing Fields (Pages 43 - 46)**
12. **Request for use of Ormeau Park - Pretty Muddy Event (Pages 47 - 50)**
13. **NISFA Event at Mallusk (Pages 51 - 52)**
14. **Country Grand Lodge of Belfast use of Barnett Demesne (Pages 53 - 54)**
15. **Abseil at Belfast Castle (Pages 55 - 58)**

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Extract of Minute of 9th September

To consider further the minute under the heading "Amateur Boxing Strategy (Start-up Club Funding)" of the meeting of 9th of September, which at the request of Alderman Stoker, was referred back by the Council on 5th January, 2015 to the Committee for further consideration.

Amateur Boxing Strategy (Start-up Club Funding)

The Committee considered the undernoted report:

"1 Relevant Background Information

- 1.1 At Parks and Leisure Committee in October 2012 Members approved the draft budget and workplan for the Amateur Boxing Strategy 2012-2022.**
- 1.2 Members will be aware that within the Strategy, under the theme of Club support and development, an action of providing start-up funding to allow for the development of new clubs across the city was included.**
- 1.3 At its meeting in June 2014 Committee agreed to revisions to the budget area with £10,000 per annum allocated to support and develop new clubs. It was agreed that a further report would be brought to Committee to agree the mechanism and guidelines in providing this support.**

2 Key Issues and Update

- 2.1 The support and development of new clubs complementing existing clubs especially in under-represented areas such as East and South Belfast will be an essential element in the successful legacy of the Amateur Boxing Strategy and key to providing a citywide service to all who may wish to enter the sport.**
- 2.2 The programmes being delivered by our Boxing coaches and clubs citywide are increasing the demand for coaching provision and in-turn this will raise the demand for new clubs especially in areas of underrepresentation such as East and South Belfast. It is anticipated that a number of new club start-up requests for support will be received annually. The programme is actively promoting the sport through after schools activities across the city in liaison with existing clubs in each area.**
- 2.3 Recently we have received enquiries for new club start-up support from potential clubs in Oldpark and on the Upper Ormeau Rd. A further enquiry has been received from a Castlereagh Boxing club interested in relocating to the Braniel area. More enquiries are anticipated to be received as amateur boxing develops as a mainstream sport citywide and as such an adopted start-up club fund and criteria for funding is required. A fund of £2500 per applicant has been allocated with £10,000 for new start-up grants in the current financial year.**
- 2.4 The application form for funding has been developed by the Steering Group and has been attached as Appendix 1 for new club support funding. Funding will be allocated on a first come first serve basis. The Steering Group following the support of the Sports Development Officer will assess the applications received within the specified guidelines for funding. The Director of Parks and Leisure will approve the proposed grants to new clubs under delegated authority as is currently the process for Support for Sport grants.**
- 2.5 The table below indicates the proposed breakdown of new club funding with some examples of anticipated application requests**

| Item detail | Available Funding | Notes |
|----------------------|-------------------|---|
| Coach Education | £500 | Coaching course associated to delivery of Boxing in club. Eg Level 1 /2 /1 star courses |
| Equipment | £1000 | Equipment deemed suitability by IABA for the delivery of Boxing in a club environment |
| Facility Development | £500 | Support for other club goods or equipment necessary for delivery |
| Other misc | £500 | Other items or services required for clubs set up. |
| Total available | £2500(max) | |

2.6 The following criteria have been recommended by the Steering Group in order to ensure best practice adherence :

1. Applicants must submit a letter/email of support from County Board or higher within boxing along with this application.
2. Provide evidence of governance documents (constitution and assorted policies) plus sign-up to Clubmark via IABA and / or BCC prior to acceptance of application.
3. Identify their catchment area for club and prove that other clubs are not necessarily affected by the new clubs establishment.
4. Not be established more than 6 months.
5. Not be a commercial venture of any nature.
6. Be established as a Boxing club (not MMA or other activities) and be affiliated to IABA or a recognised Nation GB).

3 Programme Plan and Resource Implications

3.1 Financial

The budget for the Amateur Boxing Strategy has been agreed.

Human Resources

There are no Human Resources implications at this stage.

Assets and Other Implications

None at this stage

4 Equality and Good Relations Considerations

4.1 There are no equality and good relations impacts from this grant scheme.

5 Recommendations

5.1 That Members note the content of this report with regard to the current implementation of the Amateur Boxing Strategy 2012-2022.

5.2 The Committee is asked to agree the proposed mechanism and guidelines for allocation of grants up to £2500 towards the support of new clubs.

The Committee adopted the recommendations.

Extract of Minute of 11th December

To consider further the minute under the heading “Patrick Carlin VC – Blue Plaque” of the meeting of 11th December, which at the request of Councillor Reynolds, was referred back by the Council on 5th January, 2015 to the Committee for further consideration.

“The Committee was reminded that, at its meeting on 16th October, it had granted permission to the Ulster Covenant and Historical Society to place a marker close to the site of the grave of Private Patrick Carlin V.C., which was situated in the Friar’s Bush Cemetery. The Council, at its meeting on 3rd November, agreed that a letter be forwarded to the Ulster History Circle requesting that consideration be given to erecting a Blue Plaque at the site of the former cemetery at Abingdon Street, off the Donegall Road, to mark the original burial place of Private Carlin.

The Democratic Services Officer reported that the Ulster History Circle was currently considering the Council’s request and he indicated that further updates in this regard would be submitted in due course.”

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Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Parks & Leisure Departmental Plan 2014-15 update |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director of Parks and Leisure |
| Contact Officer: | Caroline Wilson, Neighbourhood and Development Manager Claire Sullivan, Policy and Business Development Unit Manager |

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| 1 | Relevant Background Information |
| 1.1 | The purpose of this report is to provide a progress report on the 2014-15 departmental plan highlighting key achievements to date. |
| 1.2 | The Parks and Leisure departmental plan 2014-15 was approved by Committee on 13 March 2104. This update is for the period April 2014 to December 2014. |

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| 2 | Key Issues |
| | <p>The departmental plan describes how the Parks and Leisure Department's purpose, vision, values, objectives, activities and key performance indicators (KPIs) for the year 2014 -15 complement those outlined in the Corporate Plan and the Investment Programme.</p> <p>Project/ programme and activity highlights for 2014-15</p> <p>Over the year the department has worked with the citizens of Belfast to deliver on the outcomes of creating an active, healthy and vibrant city. The Parks and Leisure Department has worked towards improving the quality of life and wellbeing of citizens, encouraging healthy, safe and active lifestyles and working with partner organisations and communities to realise the City's full potential.</p> <p>Lead officers were asked to provide updates on the status and progress against Departmental and Corporate Investment projects, programmes and</p> |

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| | <p>activities, which are summarised within the report attached as Appendix 1.</p> <p>Key Performance Indicators – highlights for 2014-15</p> <p>Work is ongoing within the department on the implementation of an outcomes framework. This framework defines a set of new outcome/impact measures for the department to measure going forward. As part of the outcomes framework, the department piloted the system for observing play and recreation in communities (SOPARC) methodology in Grove Playing Fields in 2013 and undertook the second stage of the pilot in the summer of 2014 in Grove Playing Fields and Waterworks Park. The findings of the second stage will be brought to Committee in the coming months. A snapshot of the Department's performance is outlined below and illustrates the value that Parks and Leisure deliver for the city of Belfast.</p> <p>A high level report highlighting the performance of the department for 2014-15, up to November 2014, is provided in Appendix 1.</p> <p><i>Quality Up</i></p> <p>The Department has successfully achieved a total of 14 Green Flags making it the best performing local authority in Northern Ireland. Green Flags are a measure of high standards of quality and management of parks and open spaces. We have also provided and maintained quality standards for the public at 135 sport pitches, 74 playgrounds, 12 bowling pavilions, 3 cemeteries, a crematorium and 5 historical cemeteries, a golf course and an adventure playground.</p> <p><i>Visits and usage</i></p> <p>The Department has provided a service for almost 1,215,000 leisure facilities users including 7,177 'Boost' members at our leisure centres. We have attracted 222,143 visitors to Belfast Zoo and 576,768 people have participated in events and outreach programmes and activities organised by parks and leisure.</p> |
| 3 | Resource Implications |
| | <p>There are no additional resource implications at this time. The Departmental Plan 2014-15 is being delivered in line with the department's allocated budget.</p> |
| 4 | Equality and Good Relations Considerations |
| | <p>Where necessary all projects, programmes and activities contained within the Departmental Plan have been subject to equality screening in line with the Council's processes.</p> |
| 5 | Recommendations |
| | <p>Members are asked to note this update report on the 2014-15 departmental plan.</p> |

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| 6 | Decision Tracking |
| | There is no decision tracking attached to this report. |

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| 7 | Key to Abbreviations |
| | Key Performance Indicators (KPIs) System for Observing Play and Recreation in Communities (SOPARC) |

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| 8 | Documents Attached |
| | Appendix 1: Departmental Plan Highlights for 2014-15. |

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Appendix 1:

Departmental Plan Highlights for 2014-15 include:

Significant work has taken place with the citizens of Belfast to date in the 2014-15 financial year to create an active, healthy and vibrant city.

The Parks and Leisure Department has worked towards improving the quality of life and wellbeing of residents, encouraging healthy, safe and active lifestyles, working with partner organisations and communities to realise the city's full potential.

Phase 1 of the **Connswater Community Greenway** has now been completed, including the installation of trim trails in Victoria and Orangefield parks. As part of Phase 1 **the Sam Thompson Bridge** was opened in April 2014 and by August there were 100,000 crossings of it. As part of the delivery of the **pitches strategy** we are continuing to develop new 3G pitches and changing accommodation at 10 sites across the city. **Six schools were awarded funding under the £750k fund** to make capital enhancements to their pitches to allow greater community access and these projects will be completed by the end of this financial year. The new 3G pitch at **Marrowbone** has also been completed and was officially opened in April.

We have successfully obtained £3.8m from the Heritage Lottery Funding (HLF) towards restoring the **Tropical Ravine in Botanic Gardens**, with work due to commence in early 2015. Work has been progressing on the **new Active Learning Centre at Belfast Zoo**, which received £215k ERDF funding and is due to open in early 2015.

We have developed a new education centre and canoe platforms at **Half Moon Lake** and Phase 1 of the refurbishment of **Drumglass Park** has now been completed. Playgrounds at Sir Thomas and Lady Dixon Park, New Lodge (Victoria Parade), and Clara Street have been upgraded as part of the **annual playground refurbishment programme**. We are continuing to progress the development of **new Multi User Games Areas** at Annadale, Clarendon Playing Fields, Navarra Place and Springfield Avenue. We have also completed our condition surveys of our existing MUGAs and **five sites** have been prioritised for **refurbishment** by the end of March 2015.

We have delivered a programme of **city wide events** including the 50th anniversary of Rose Week, Spring Fair and Autumn Fair and delivered a range of **health and wellbeing and outreach programmes and activities** across the city including the park run and the Active Communities Programmes. The department has continued to deliver the **safer neighbourhood programme** of work to help tackle antisocial behaviour and help people feel safer in our parks and leisure facilities.

We continue to implement our **Growing Communities Strategy** and our partnership with The Conservation Volunteers (TCV) to deliver a **programme of gardening and healthy eating activities** across the city.

Work is progressing on the **implementation of the Amateur Boxing Strategy** and we worked with our partners to deliver a **midnight boxing programme** during the summer and we will be holding a **Day of Boxing** in January 2015.

Through the first half of this year we have been committed to delivering a sustainable approach to service provision, contributing to a cleaner, greener and healthier environment. The department has achieved a total of **14 Green Flags** and is working towards achieving a 15th award in 2015.

To date in 2014-15 we have:

Encouraged people to have healthier, more active lifestyles and making the best use of our assets.

Provided a service for almost **1,215,000** leisure facilities users

200 children took part in the **Teenage Kicks programme**, including 50 people with special needs

Provided services to **7,177 'Boost' members** at our leisure centres (*average monthly membership figure*)

Provided a programme of **events** attracting **226,228 people**

Provided **outreach programmes** and activities to **350,540** people within communities

Held **4 Environmental Based Youth Development Camps** across the city during July and August

Created a greener city playing a key role in protecting and linking the city through our parks, open spaces and greenways:

Provided residents and visitors with **48 parks and open spaces** and maintained more than **1,100 hectares of open spaces**

Provided and maintained quality standards for the public at 135 **sports pitches**, 79 **playgrounds**, 12 **bowling pavilions**, 3 **cemeteries**, 5 **historical cemeteries**, a **crematorium**, a **golf course** and an **adventure playground**

Improved **park quality** so that **79.5%** of residents now live within 1000m of green flag rated parks

Surveyed approx. **41,000 trees** in the Greater Belfast area, which have **stored 28.5 M kg of carbon**

Enriched the city's cultural and tourism offering

Attracted **222,143** visitors to **Belfast Zoo**

Knocknagoney, Musgrave and Grove **Community Gardens** won prizes in the annual **Autumn Flower show at Botanic Gardens**

Welcomed over **460,900** visitors to **Belfast Castle** and **Malone House** properties

Promoted positive relations and shared space

Our innovative **Sporting Halloween Event** saw 36 clubs delivering 3 weeks of sports programmes, which included a good relations element, to almost **4,000 young people** from across the city

Over 500 children took part in 5 different sporting codes as part of the Lord Mayor's events **to open up the grounds of City Hall**

1,000 children from schools across Belfast had the opportunity to try out different sports from the 38 on offer at the **Lord Mayor's Sport Day** at the Mary Peters Track

Improved quality of life by reducing inequalities and tackling disadvantage delivering a range of health and wellbeing programmes and activities:

Delivered over **10,000** coaching hours to **16,409 participants** on the Active Communities Programme

Welcomed **15,612 children** to our summer scheme programmes and **917** to the sunrise clubs

Provided **£174,000 in sports grants**, supporting **211 sports clubs**



Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Active Communities |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director Parks and Leisure |
| Contact Officer: | Caroline Wilson, Neighbourhood and Development Manager |

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| 1. | Relevant Background Information |
| 1.1 | Active Communities (AC) is a Sport Northern Ireland (SNI) programme, delivered from April 2010 to March 2015, through 11 council groups/ consortia including BCC. |
| 1.2 | <p>After a period of consultation Sport NI wrote to Council on 6 October 2014 advising that they were prepared to continue with an Active Communities investment from April 2015 for 12 months.</p> <p>Their contribution will no longer provide support for management costs, which have been 10% of overall costs (approx £75,000 in 2014/15). They asked that Council signals its intention to proceed on this basis.</p> |
| 1.3 | Parks and Leisure Committee in August 2014 agreed the response to Sport NI's consultation and for officers to develop an affordable and value for money delivery model. |
| 1.4 | Committee considered 4 options at its meeting in October 2014 and asked officers to examine budgets with partners to determine a way forward. |
| 1.5 | Sport NI issued a letter of offer to Council detailing the targets to be achieved and the budget allocations. Council is required to return their Form of Acceptance to secure the offer for the 2015 – 2016. |

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| 2. | Key Issues |
| 2.1 | <p>The AC programme has proved to be a valuable coaching and community resource, which has led to high levels of participation in the city including under-represented groups, whilst providing opportunities for partnership working.</p> <p>The Council currently contributes up to a maximum of £50,000 per annum. This is currently managed in one of 3 ways:</p> <ul style="list-style-type: none"> – Sub-contract to Belfast Community Sports Development Network |

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| | <p>(BCSDN);</p> <ul style="list-style-type: none"> – Sub-contract to Disability Sport NI (DSNI); and – Directly employing coaches through Leisure Services (now GLL). <p>Quantifiable benefits include the delivery of 40,419 sessions, 44,500 coaching hours, involving 67,286 participants with 587,148 participations realised.</p> |
| 2.2 | <p>Discussions are not fully concluded with partners and Sport NI to identify an appropriate delivery model.</p> <p>Four Referral coaches will continue to be managed by Leisure Services at no additional cost.</p> <p>Three Disability coaches will continue to work within DSNI supported by a management fee of £7,000.</p> <p>Discussions are ongoing with BCSDN for employment of the remaining 18 coaches and are subject to an affordable management model.</p> |
| 2.2 | <p>Further to the options presented to Committee in October, these have been narrowed to :</p> <p>Option 1: Continue 'as is' with a reduced management contribution including £7,000 to Disability Sport NI for management of three coaches; an affordable contribution to BCSDN to a maximum of £50,000; and Referral coaches managed at no cost by Leisure Services.</p> <p>Option 2: Continue to employ three coaches through DSNI with a contribution of £7,000 for management fee. All other coaches managed through Parks and Leisure.</p> |
| 2.5 | <p>It is proposed that Council returns Sports NI's Form of Acceptance, indicating its intention to continue the programme in 2015-16.</p> <p>However, further work is required to examine budgets with partners to determine which of options 1 or 2 the council will implement.</p> |
| 2.7 | <p>An affordable and value for money delivery model will be presented to Committee for its consideration in February.</p> |

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| 3. | Resource Implications |
| | <p>Financial: Option 1 has additional costs of £7,000 for management of the programme which is not allowed for in existing estimates.</p> <p>Human Resources: Option 2 will involve the management up to 22 coaching staff on fixed term contracts</p> <p>Asset and Other Implications: None</p> |

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| 4. | Equality Implications |
| | <p>There are no equality and good relations implications at this stage. Screening of any emerging proposal will be undertaken in the future.</p> |

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| 5. | Recommendations |
| | <p>Committee is asked to agree:</p> <ul style="list-style-type: none"> – that Council advises Sport NI of its intention to accept its letter of offer for the delivery of the Active Communities programme – that Council advises Disability Sport NI of its intention to support their management of three specialist coaches – that officers conclude discussions with BCSDN and SNI, to present a final recommendation on the delivery of the programme to a subsequent committee. |
| 6. | Decision Tracking |
| | <p>Responsible Officer: Neighbourhood and Development Manager.</p> <p>Actions to be completed by February 2015</p> |
| 7. | Key to Abbreviations |
| | <p>AC – Active Communities</p> <p>SNI – Sport Northern Ireland</p> <p>BCSDN – Belfast Community Sports Development Network</p> <p>DSNI – Disability Sport NI</p> |
| 8. | Documents attached |
| | Appendix 1 Letter of offer from Sports NI |

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19 December 2014

REF: AC/SNI/09/06



Mr Andrew Hassard
Director of Parks and Leisure
Belfast City Council
Belfast City Hall
BT1 5GS

Dear Andrew

**RE: Active Communities – Moving Forward
Lottery Investment Programme– Letter of Offer 2015/16**

I am pleased to inform you that Sport Northern Ireland (SNI) has agreed, subject to the Terms and Conditions set out in this letter and the Active Communities Management Agreement, to offer financial assistance to enable Belfast City Council to implement Active Communities - Moving Forward in 2015/16 as defined in the Coaching and Leadership Implementation Plan.

As the Lead Partner in the consortium and signatory of the Management Agreement, this Letter of Offer is issued to Belfast City Council. I recognise that with effect from 1 April 2015, your current district council area will be subsumed into a new district council area consequent to the Review of Public Administration. As per the Active Communities Management Agreement provision, SNI will assign this award to the new district council with effect from 1 April 2015 for the duration of the award.

Annex 1 provides a breakdown of the financial award for 2015/16.

The Active Communities Management Agreement is deemed to be incorporated in, and shall form part of this Letter of Offer.

By signing and returning the Form of Acceptance to SNI you are committing to achieving, or exceeding, the targets set against the Key Performance Indicators (Annex 2).

If Belfast City Council accept the offer on the Terms and Conditions stated, acceptance should be confirmed by signing both copies of the Form of Acceptance (Annex 3). The Form of Acceptance must be signed and dated by two authorised signatories on behalf of Belfast City Council.

The Form of Acceptance, together with this Letter of Offer and the Active Communities Management Agreement, will constitute the agreement between SNI and Belfast City Council.

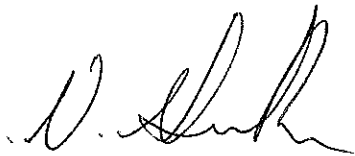
You have until Friday 30 January 2015 to accept the Terms and Conditions of this award. After that period, this offer of award may lapse, unless valid reasons are given for the delay and these are accepted by SNI.

Please read this Letter of Offer and its associated annexes and if you wish to accept it on the terms and conditions stated please return one copy of the enclosed Form of Acceptance signed and dated by two authorised signatories, to the following address:

Active Communities – Moving Forward
Sport Northern Ireland
House of Sport
2a Upper Malone Road
Belfast
BT9 5LA

Upon receipt of the documentation requested, SNI will issue Belfast City Council with Permission to Proceed. If the offer is not accepted in the manner identified, and unless otherwise determined by SNI at its sole discretion, the offer will be withdrawn.

Yours sincerely



NICK HARKNESS
Director of Participation and Facilities

c.c Paddy McGrattan – Consortium Lead

Encs:

Annex 1 – Funding Breakdown for 01 April 2015 to 31 March 2016
Annex 2 – 2015-16 Targets against Key Performance Indicators
Annex 3 – Form of Acceptance 2015/16

Active Communities – Moving Forward
Funding Breakdown for 01 April 2015 – 31 March 2016

| Eligible Costs | 2015-16 |
|-----------------------|------------------------|
| <i>Salary</i> | <i>£539,987</i> |
| <i>CPD</i> | <i>£12,374</i> |
| <i>Equipment</i> | <i>£21,840</i> |
| <i>Travel</i> | <i>£39,000</i> |
| <i>Total</i> | <i>£613,201</i> |

Active Communities – Moving Forward
2015/16 Targets against Key Performance Indicators

| Key Performance Indicator | Target |
|---|---------------|
| <i>1. Total number of Full Time Equivalent Coaches</i> | <i>20</i> |
| <i>2. Total number of Participants</i> | <i>21,249</i> |
| <i>3. Total number of Participants that are Female</i> | <i>11,687</i> |
| <i>4. Total number of Participants that have a Disability</i> | <i>3,187</i> |
| <i>5. Total Number of Participants that are Older People</i> | <i>3,272</i> |
| <i>6. Total number of Hours</i> | <i>14,350</i> |

Organisation: _____

Organisation: _____



Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Belfast Zoological Gardens – fund raising activities and donations to support external conservation programmes |
| Date: | 15 January 2015 |
| Reporting Officer: | Rose Crozier, Assistant Director of Parks and Leisure |
| Contact Officer: | Mark Challis, Zoo Manager |

| 1. | Relevant Background Information |
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| 1.1 | A significant proportion of Belfast Zoo's animal collection represents species that are endangered in the wild and managed as part of international inter-zoo collaborative breeding programmes. Such programmes are managed under the auspices of the European (EAZA) and World (WAZA) zoo associations, of which we are members. One of the roles of these programmes is to create conservation links between captive populations of endangered species being managed <i>ex situ</i> (ie the process of protection an endangered species outside of its natural habitat), and captive and wild populations being managed <i>in situ</i> (ie in the species natural habitat). Such links provide educational/awareness, scientific and financial support to those working in species' range states. |
| 1.2 | Under the terms of our zoo licence issued by NIEA, we are required to demonstrate that we undertake conservation activities. Such activities are epitomised by the endangered species we manage in the zoo, but we are also required to evidence support for <i>in situ</i> endangered species conservation. |
| 1.3 | The zoo receives significant requests for <i>in situ</i> funding annually, and it is prudent that we develop an agreed process and identify approved projects for support, which will also enable us to provide justification for refusal of funding for projects that are not included in an annual plan. |
| 1.4 | Fundraising for such projects is achieved by a variety of methods. Since Easter 2014, we have been receiving donations via a voluntary donation as part of entry price as per the agreed scale of charges. Additional fund |

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| | <p>raising activities, such as collection boxes, animal birthday parties, sponsored activities and animal themed weekends with a fundraising element have proved very popular with visitors and staff, and inadvertently provides for significant and positive joined work across the various zoo departments (ie business support and marketing, front of house and zoo keeper teams). Further, via the estimates process, a small annual budget is established for donations.</p> |
| 1.5 | <p>We have recently completed a rigorous review, which involved assessing every species, mostly those currently held in the zoo, for which there are current <i>in situ</i> conservation activities for which we receive funding requests. A range of personnel from across the zoo have been part of the review process.</p> |
| 1.6 | <p>We critically challenged each species against a set of criteria, including:</p> <p><u>IUCN (International Union for the Conservation of Nature) wild status</u>, ie vulnerable, rare, endangered etc. We reasoned that our assistance should be driven towards those species most endangered in the wild;</p> <p><u>Were they held in the zoo?</u>: we reasoned that fund raising activities would be somewhat easier if the species was part of the animal collection;</p> <p><u>Was the species part of a EAZA or WAZA breeding programme?</u>: we considered that species that were managed at European or Global level represented those with the best long term options for zoo lead <i>in situ</i> conservation activities;</p> <p><u>Project endorsement</u>: we chose those projects that had endorsement from a recognised conservation body (ie UWT, NIEA, BIAZA, EAZA, WAZA, IUCN);</p> <p><u>Time project established</u>: we preferred conservation projects that had been extant for a significant period;</p> <p><u>Endowment to hold in zoo</u>: some of the (rarest) species we look after can only be held in the zoo via payment of a one off or annual management fee to the conservation programme;</p> <p><u>Clear evidence of where funds would be spent</u>: we reviewed each conservation project, its aims and objectives, and looked for clear evidence of how and where money would be spent, and ideally for regular feedback from the project on such conservation activities, which we could use for signage and use on social media for information purposes;</p> <p><u>Had we already made donations to the project?</u>: we reasoned that for some projects we had already built a relationship, and had already considered that the project was strong and worthy of funding support;</p> <p><u>Number of other supporters</u>: we considered that to maximise Belfast</p> |

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| | <p>Zoo's impacts as potential funders, for those projects that were already heavily supported Belfast's impacts would be reduced, while for projects where there were limited numbers of participants, the impact of our support could be considerable.</p> <p><u>Cost of support:</u> we have identified a number of projects where larger donations (of ideally greater than £2000 per annum) would be appropriate, and projects where donations per annum of between £1000 and £2000 are appropriate. However, we remain mindful that, particularly currently, donations are difficult to acquire and in some years it may not be possible to both support all our chosen conservation projects, and, the value of support we provide might also be reduced.</p> <p><u>Regional mix:</u> given the comprehensive animal collection in the Zoo, of predominantly mammals and birds, with species represented from around the world and all 7 continents, we felt that it would be prudent to select 4 geographical regions where we would focus our efforts of <i>ex situ</i> support activities, and which would further bring clarity for visitors and other donators.</p> |
| 1.7 | <p>We have thus selected the following 12 projects:</p> <p>Northern Ireland (barn owls and white-tailed sea eagles); South East Asia (Asian elephants, Visayan warty pigs, Francois' langurs, Moloch gibbons, tree kangaroos); Madagascan and African primates (sifaka, lemurs and mountain gorillas); South American primates (in Brazil and Colombia).</p> |
| 1.8 | <p>Additionally, we receive a number of funding requests on an irregular basis, to support projects via small amounts of money (less than £500), for specific pieces of research or conservation projects. In the last years, such requests have included titi monkeys in Colombia, Malayan tapirs, and red pandas. Such projects fit the criteria we used as part of the review, and we considered that it might be sensible to reserve a small portion of our annual budget, outside of that detailed above, so that small scale support can be given to such projects where they fit.</p> |
| 1.9 | <p>A zoo representative has been appointed as a project owner of each project. This person, usually at curator level, has been responsible for identifying the project, and will brief relevant staff (ie front of house staff, keepers), will provide information to zoo marketing for posters, signage, web site and social media use, will collate and disseminate feedback from the projects, and will liaise with commercial teams to ensure auditable processes are in place, ie for income collection, reconciliation and distribution, should specific fundraising activities over and above the donations at entrance and budgeted money be undertaken.</p> |
| 1.10 | <p>We intend to make one annual payment per project each year.</p> |
| 1.11 | <p>We intend to review the programme annually to ensure the continued</p> |

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| | support for appropriate programmes is regularly checked, and to ensure that any new projects for relevant species are identified and compared against those we currently work with. An idea for 2015/16 is that, via signage at the entrance, we inform visitors of the projects we have selected and ask them, via a disk system, to select the project they would prefer that their donated money is given to. Such a scheme works in supermarkets, and might encourage additional 'buy in' from visitors. It is unlikely that such signage will be in place until the start of the next financial year. |
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| 2. | Key Issues |
| 2.1 | Under the terms of our zoo licence issued by NIEA, and via our memberships of EAZA and WAZA, we are required to demonstrate that we undertake or support <i>in situ</i> conservation activities. |
| 2.2 | A detailed and rigorous process has recently been completed in which we analysed the most relevant projects that we might be support. |
| 2.3 | In order to provide focus for our fundraising activities, we have selected 4 regions from around the world, and identified 12 projects where funding would be appropriate. |
| 2.4 | We have further identified that a small reserve budget for project requests for funding of less than £500 would be valuable, and would allow some flexibility for requests of an urgent nature that fit our established criteria. |
| 2.5 | Arrangements are in place for zoo representatives to act as project owners, and for an annual review of our funding commitments. |

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| 3. | Resource Implications |
| | <p><u>Financial</u></p> <p>A total of approximately £20,000 will be available at the end of this financial year from which we will be able to make grants available to the selected projects. This represents income from donations as part of visitors' entrance fees, funds in the 2014/15 budget, and some deferred donations from the 2013/14 budget.</p> <p>It is proposed that, for the end of this financial year (ie 2014/15) small grants (£1000) are made to the white-tailed sea eagle, tree kangaroo, lemurs and mountain gorilla projects. It is proposed that grants of £1500 are made to barn owl, Asian elephant, Visayan warty pig and Moloch gibbon projects. It is also proposed that grants of £2500 are made to Brazilian primates, François' langurs, sifaka and Colombian primate conservation projects.</p> <p>All grants are of an appropriate size to assist each project and their aims.</p> |

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| | <p>An annual review of conservation projects will take place on this basis.</p> <p><u>Human Resources</u></p> <p>There are no immediate resource HR implications, zoo staff remain committed to this vital component of the zoo's work and willing to undertake additional duties to support these functions.</p> <p><u>Asset and Other Implications</u></p> <p>There are no other implications identified at this time.</p> |
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| 4. | Equality Implications |
| 4.1 | It is considered that there are no equality or good relations implications. |

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| 5. | Recommendations |
| 5.1 | Committee is asked to approve the approach taken to support conservation activities in Belfast Zoo. |
| 5.2 | The Committee is asked to approve the programme of donations in 2015/16 as outlined in 1.6 and agree that an annual review process will be put in place to support future donations. |

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| 6. | Decision Tracking |
| 6.1 | None required. |

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| 7. | Key to Abbreviations |
| | <p>EAZA: European Association of Zoos and Aquaria</p> <p>WAZA: World Association of Zoos and Aquaria</p> <p>NIEA: Northern Ireland Environment Agency</p> <p>IUCN: international Union for the Conservation of Nature</p> <p>UWT: Ulster Wildlife Trust</p> <p>BIAZA: British and Irish Association of Zoos and Aquaria</p> |

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| 8. | Documents Attached |
| | None |

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Belfast City Council

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|---------------------------|---|
| Report to: | Parks and Leisure Committee |
| Subject: | Grow Wild Funding opportunity |
| Date: | 15 January 2015 |
| Reporting Officer: | Rose Crozier, Assistant Director of Parks and Leisure |
| Contact Officer: | Orla Maguire, Biodiversity Officer Fiona Holdsworth, Principal Parks and Cemeteries Services Manager |

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| 1 | Relevant Background Information |
| | <p>The purpose of this report is to inform the Committee of a potential opportunity for funding for biodiversity projects under the Grow Wild Project. Supported by the Big Lottery Fund and led by Royal Botanic Gardens, Kew. Grow Wild inspires communities across the UK to come together to transform local spaces, by sowing, growing and enjoying native wild flowers.</p> <p>Grow Wild is awarding funding of £120,000 to a Northern Ireland flagship site, one of four across each of the UK's countries, that bring people together to create an inspiring and exciting communal space by growing Northern Irish native plants.</p> <p>Northern Ireland's flagship site will:</p> <ul style="list-style-type: none"> • be fun and innovative, with activities to reach a mass audience through partnerships with nearby community groups • tells a local story that resonates locally, regionally and nationally, with the potential to be replicated in other communities <p>The Northern Ireland Flagship site will launch in summer 2016 after a public vote in Autumn 2015.</p> |
| 2 | Key Issues |
| | <p>It is proposed that an Expression of Interest for funding a biodiversity project including the development of a seed bank of native wildflowers is</p> |

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| | <p>submitted. The project will include sites and communities across the city for seed collection and the development of species rich grassland sites. Training and upskilling of community groups and council staff will form an integral part of the project.</p> <p>This fund does not require any match funding from the Council. Expressions of interest are due by the 2 February 2015. Following the Expression of Interest process if successful the Council will be invited to submit a full application by mid May 2015. Funding of £4,000 is provided to assist in developing the application.</p> <p>If Members agree, officers will submit an expression of interest by the closing date. If the Council is successful and invited to submit a full application a further report will be brought to Committee outlining the project details including proposed sites and partners.</p> |
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| 3 | Resource Implications |
| | <p><u>Financial</u> Grow Wild offers 100% site costs. Match funding is not requested or scored as part of the application process. Staff time will be required to implement the project which can contribute to in-kind contribution.</p> <p><u>Human Resources</u> None required at present</p> <p><u>Asset and Other Implications</u> None at this stage.</p> |

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| 4 | Equality and Good Relations Implications |
| | Not applicable |

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| 5 | Recommendations |
| | <p>Members are asked to approve</p> <ul style="list-style-type: none"> • the submission of an expression of interest • if selected to submit a funding application under this fund. |

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| 6 | Decision Tracking |
| | Biodiversity Officer to submit funding bid by the deadline. |

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| 7 | Key to Abbreviations |
| | None |

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| 8 | Documents Attached |
| | None |



Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Waterworks Community Garden |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director |
| Contact Officer: | Donal Grant-Stevenson, Community Park Manager |

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| 1. | Relevant Background Information |
| 1.1 | <p>Committee will recall that in February 2010 it approved a request from an organisation to create a community garden in the Waterworks. Grow is a non- profit organisation which has a mission to build community partnerships by increasing and enhancing community gardening. Grow works to promote and support all aspects of community food and gardening to improve people's lives by providing a catalyst for neighbourhood and community development and stimulating social interaction.</p> |
| 2. | Key Issues |
| 2.1 | <p>With support from Council officers and with funding from the Peace III programme, Grow successfully established the community garden, recruited participants and has sustained participation. To date officers are satisfied that the garden has been well-managed and has further opportunity to develop its links in the local area.</p> |
| 2.2 | <p>In January 2013 Committee gave consent for Grow to deliver a program of activities for the benefit of the local community, these included:</p> <ul style="list-style-type: none"> • Training of volunteers; • Ongoing maintenance and development of the present Waterworks site; • Recruitment of community participants to the project; • Regular community gardening sessions; • Regular garden cooking session; • Community engagement workshop; |

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| 2.3 | <ul style="list-style-type: none"> • Mentoring of participants; • Community days; • Exchange visits; and • Celebration and dissemination events. <p>Grow wish to drawdown funding from the NGO Challenge Fund 2015 to carry out a programme of basic site development to include:</p> <ul style="list-style-type: none"> • Ground works (drainage works and path construction). • Access ramp • Seating (wooden benches) • Tree surgery and survey (protect native specimen trees). <p>The path construction will improve access around the garden site and drainage will make the lower elevation which is historically wet more usable all year round.</p> <p>Compliance with the Challenge Fund 2015 will require that Grow carryout a competitive quotation process to select the contractor for the development work. This may result in a non-council approved supplier being awarded the quote.</p> <p>The development work will be subject to a Licence Agreement with the Council to ensure that works carried out by a third party or contractor on Council land are carried out satisfactorily and that the appropriate insurances are in place. The Licence Agreement will also ensure that on completion of the works it will transfer to Belfast City Council.</p> |
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| 3. | Resource Implications |
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| 3.1 | <u>Financial</u> Grow have been successful in attracting £5,968 funding from the challenge fund 2015 and are not seeking any other council contributions at this time. |
| 3.2 | <u>Human resources</u> None at this time. |
| 3.3 | <u>Asset and Other Implications</u> Grow's request and the ongoing use of the community garden space within the Waterworks Park represent a use of the space as well as delivering on key Council outcomes such as helping people become more healthy, active, and more involved in their local communities and neighbourhoods. |

| 4. | Equality Implications |
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| | The Grow organisation is a cross-community organisation with the promotion of positive community relations at its core. The installation of an access ramp and pathways will improve disability |

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| | access and have positive equality implications. |
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| 5. | Recommendations |
| | Committee is asked to consider this request from Grow and grant approval for Grow to use funding from the Challenge Fund to carry out beneficial development of the community garden site, subject to the granting of a Licence Agreement and subject to approval by the Strategic Policy and Resources Committee in accordance with Standing Orders. |

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| 6. | Decision Tracking |
| | Community Parks Manager to communicate the decision of the Committee to Grow. |

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| 7. | Key to Abbreviations |
| | NGO – Non Government Organisation |

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| 8. | Documents Attached |
| | None |

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Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Proposed Development at Visteon Site – Former Ford Car Plant |
| Date: | 15 January 2015 |
| Reporting Officer: | Rose Crozier, Assistant Director of Parks and Leisure |
| Contact Officer: | Stephen Walker, Departmental Portfolio and Programme Manager |

| 1. | Relevant Background Information |
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| | <p>The purpose of this report is to inform Members of preliminary discussions which have taken place between Fold Housing Association and Council Officers.</p> <p>By way of background, Members are reminded that the Visteon Site, the Former Ford Car Plant, in West Belfast, closed in 2009 with the loss of 200 jobs. Since that time the site has remained closed and unused. It has been acquired by Fold Housing Association who have plans to develop mixed housing (196 social and 48 private units); a community centre; open space; road infrastructure and set aside an area which could provide for 3500 square metres of future start up business units.</p> <p>The proposals have been controversial for a number of reasons. There is concern around the contamination on the site and there is a view among some people in the local area that the land should be used for commercial / industrial development as part of a job creation initiative. The proposals are currently subject to a planning application which is under consideration. The planning application was lodged in December 2013 and Fold Housing Association is optimistic that planning approval will be granted.</p> <p>Fold has approached the Council in relation to the future provision of open space in the area. The provision of the open space is a requirement of planning and it is proposed that approximately 15% (2.8 acres) of the 19 acre site will be developed as open space. This is likely to include a</p> |

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| | <p>playground and amenity space. Appendix A to this report provides a schematic overview of the proposal.</p> <p>Fold has requested the opportunity to outline its proposals to the Council and to seek to initiate a conversation with the Council regarding future management options for the open space outlined in the proposal, should planning approval be consented.</p> <p>Members are asked to note that a feasibility study was commissioned in 2014 by the Council through its Development Department. This study considered a series of options for the site in terms of sustainability. They looked at the balance between residential development and commercial / industrial development. The report concluded that the site was only sustainable with a significant level of residential development.</p> |
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| 2. | Key Issues |
| | <p>Fold Housing Association has requested at a meeting with officers the opportunity to outline its proposals to Members of Council with a view to looking at future management options for the development should planning consent be granted.</p> <p>Members are asked to consider whether they wish to agree to receive a presentation from Fold Housing Association.</p> <p>Should Members agree to the request, a briefing report will be provided to set out some of the issues, this would include consideration of the implications for the role of the Council in other proposed housing developments which contain open space. In view of these wider implications the Committee is asked to consider whether it would wish to advise all Members of Council of the presentation and that they be afforded the opportunity to attend the presentation.</p> |

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| 3. | Resource Implications |
| | <p><u>Financial Implications</u></p> <p>There are no financial implications at this time.</p> <p><u>Resource Implications</u></p> <p>There are no additional human resource implications at this time other than staff time from within existing resources.</p> |

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| 4. | Equality Implications |
| | There are no equality implications at this time. |
| 5. | Recommendations |
| | The Committee is asked to consider the request from Fold Housing |

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| | Association to make a presentation regarding its proposals to develop the Visteon site. |
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| 6. | Decision Tracking |
| | A further report will be brought to Committee at a later date to outline progress. |


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| 7. | Key to Abbreviations |
| | None |

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| 8. | Documents Attached |
| | Appendix A – Site Map showing proposed development |

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| NUMBER | SITE | COMMENTS | DRAWN | |
| DATE | FOLD HA | | | |
| PROJECT | vitelson factory site | | | |
| NOTES | Proposed Site Plan | | | |
| DATE | SEPT13 | | | |
| SCALE | 1:500 @ A0 | DRAWN | W/M/C | CHECKED |
| DESIGN | PL31-P-04 | REVISION | 453 | |



JSP ARCHITECTS

ARCHITECTS, PLANNERS, PROJECT MANAGERS

27 ARDEN STREET, MELBA VIC 3045
TEL: +61 (0)3 9084 9640
E: info@jspa.com.au

30 NEWWOOD CIRCLE, DOULTON VIC 3178
TEL: +61 (0)3 921 19410
E: info@melbournejspa.com.au

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Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Commonwealth War Graves request |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director of Parks and Leisure Ext.3400 |
| Contact Officer: | Jacqui Wilson, Business Support Manager, Parks and Leisure Ext. 3403 |

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| 1 | Relevant Background Information |
| | Correspondence was received by the Cemeteries Office from the Commonwealth War Graves Commission regarding the marking of graves of those deemed to be casualties of war and have been buried in our facilities. |

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| 2 | Key Issues |
| | <p>In 2008 Council approved of the replacement of 5 special Memorial Headstones within the City Cemetery. The commission has reviewed this position and wishes to remove the special Memorial Headstones and erect headstones to the actual place of burial. They have provided details of 4 sites where they wish to do this within the Glenalina section. They will ensure that the ground where the memorial is being removed from will be fully restored. One headstone will remain where it is as it is not possible to mark the actual grave.</p> <p>The Commission has identified two new war graves that require marking, one at Belfast City Cemetery and one at Dundonald Cemetery. As with previous requests the memorial would be a standard war pattern headstone manufactured in Irish Limestone and should be placed at the head of the grave. They have also confirmed that the War Commission will cover all the costs of any works or future upkeep of the memorials.</p> <p>The cemeteries administration office has confirmed the details of the individuals identified as accurate. Legal Services advice was provided about the impact of any subsequent disputes and is content with the request by the War Commission.</p> <p>The Commission has also requested that any normal memorial fees would be waived in this instance.</p> |

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| 3 | Resource Implications |
| | <u>Financial</u> |

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| | <p>The foundation and erection fee for the grave in City Cemetery- Glenalina Extension would be approx £365 and £125; The foundation and erection fee for the grave in Dundonald Cemetery would be approx £285 and £125. This would result in a loss of income to the Council of £900.</p> <p><u>Human Resources</u></p> <p>No additional human resources required.</p> <p><u>Asset and Other Implications</u></p> <p>All future costs of upkeep would be at the expense of the Commission and this will be confirmed in a written agreement.</p> |
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| 4 | Equality Implications |
| | None |
| 5 | Recommendations |
| | Committee is asked to agree to the placing of the headstones and to waiving the normal memorial fees on the graves identified subject to further information and legal agreements. |

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| 6 | Decision Tracking |
| | Agreements to be drawn up and signed, Legal Services and Business Manager. |

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| 7 | Key to Abbreviations |
| | None |

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| 8 | Documents Attached |
| | None |



Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Proposal to develop Blanchefflower Playing Fields |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director of Parks and Leisure |
| Contact Officer: | Stephen Walker, Departmental Portfolio and Programme Manager |

| 1. | Relevant Background Information |
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| | <p>The Committee is reminded that at its meeting in August 2014 it received a report informing it of an emerging proposal from Harland and Wolff Welders Football club which sought to develop Blanchefflower Playing Fields into a modern playing field facility with Harland and Wolff Welders at its centre.</p> <p>The Committee is further reminded that it adopted the recommendations in the report as outlined below:</p> <ol style="list-style-type: none"> 1. To support the proposal in principle on the grounds that it would enhance the facility and enhance provision in sporting facilities in East Belfast; 2. Agree to nominate a Council Officer to provide advice and guidance to the Steering Group and 3. Agree to receive a presentation from the Club at a future date following completion of the business case and the firming up of costs and potential sources of funding <p>Further correspondence has now been received from the Club, attached as Appendix A. The correspondence outlines that the Club has:</p> <ul style="list-style-type: none"> • Developed a concept plan for one part of the site (Blanchefflower Playing fields); • Prepared an executive business plan; • Submitted a planning application for phase 1 – the element which may secure funding from Department of Culture Arts and Leisure) <p>The Club has asked for the opportunity to make a presentation to the Parks and</p> |

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| | Leisure Committee at its meeting in February 2015. |
| 2. | Key Issues |
| | The Committee is asked to note that the information above has not been forwarded to Council Officers for consideration. |
| 3. | Resource Implications |
| | <p><u>Financial Implications</u></p> <p>The financial implications are unknown at this time.</p> <p><u>Human Resource Implications</u></p> <p>There are no additional human resource implications.</p> |
| 4. | Equality Implications |
| | Equality considerations have not been assessed at this time. |
| 5. | Recommendations |
| | The Committee is asked to consider the request from Harland and Wolff Welders Football Club to make a presentation to the Parks and Leisure Committee at its February 2015 meeting. |
| 6. | Decision Tracking |
| | A further report will be brought to the Committee at a later date. |
| 7. | Key to Abbreviations |
| | None |
| 8. | Documents Attached |
| | Appendix A – Correspondence from Harland and Wolff Welders January 2015. |

Harland & Wolff Welders F.S.C.

18-20 Dee Street, Belfast BT4 1FT - Tel: 028 9045 1930
Secretary: David Thompson - 38 Campsie Park, Dundonald BT16 2SF - Tel: 028 9059 5753
Email: weldersclubsecretary@hotmail.co.uk

Mr Andrew Hassard
Director of Parks and Leisure
Belfast City Council
City Hall
Belfast
BT1 5GS

Date: 4th January 2015

Dear Sir,

You will be aware that since our initial meetings and subsequent correspondence that things have somewhat moved to a new level regarding the Blanchflower Complex.

Since our original discussions, the club have;

- Developed a concept plan for 1 part of the site
- Prepared an executive business plan for the proposed project
- Submitted a planning application for phase 1 of the project (and that element which could secure funding from DCAL)
- Employed a QS to develop some early costs projections for the concept.

The club have appointed Liam McStravick as a Client Adviser. Liam has been helping us to work up our plans and concepts, meet with a range of key stakeholders and political representatives, and begin the process of meeting with funding agencies to make phase 1 of the project a reality.

The aforesaid is also representing the interests of other Northern Ireland football league clubs seeking to secure funding from DCAL.

A steering committee has been established with membership representing Councillors, local members of the Legislative Assembly and the local business community.

At our previous steering group meeting and on the advice of the political representatives present, it was suggested we request to meet the Parks and Leisure Committee in order to make a ten minute presentation followed by a question and answer period. It is hoped this could be accommodated at the February Parks and Leisure Committee meeting.

Our delegation would consist of the following:

John Davidson and Fred Magee - H&W Welders
Liam McStravick – Copius Consulting / NIFL
Paul Durnien – Designer / QS

Yours faithfully

John Davidson
H&W Welders F.S.C.

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Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Cancer Research UK Race For Life “Pretty Muddy” Ormeau Park |
| Date: | 15 January 2015 |
| Reporting Officer: | Rose Crozier, Director of Parks and Leisure |
| Contact Officer: | Anthony Conway, Community Park Manager |

| 1. | Relevant Background Information |
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| | <p>Cancer Research UK approached the Parks Department in December 2014 to request the use of Ormeau Park for a Race For Life event on the 30/05/15.</p> <p>The event is entitled “Pretty Muddy” and is a new style of event for cancer research. It is a 5k non-competitive women only race involving mud pits and obstacles.</p> <p>Race for Life events are Cancer Research’s flagship events and have held 230 events nationally raising over £362 million in the past 19 years for Cancer Research’s life saving work.</p> <p>The proposed event at Ormeau Park will be twinned with a Stormont “Race for Life” event the following day which has run successfully for the past 6 years.</p> <p>Race for Life events are the biggest women only fundraising events in the UK.</p> |

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| 2. | Key Issues |
| | <ul style="list-style-type: none"> • The event is proposed to take place on Saturday May 30th in Ormeau Park between 10am – 5pm. • A participation fee of £14.99 will be charged only to cover event organisation. The event will not be profit making. • Event holders have asked to set-up some of the infrastructure for the event the day before and will provide overnight security. • The event is aiming to attract 3000 participants setting off at waves of 250 people every 15-30 minutes. • The event will use a large geographical area within Ormeau Park and will use most of the large open grass areas with the potential for damage. • A section of the park will be used to house a small stage and marquee/start area. • The Event Organiser will provide a full Event Management Plan and Risk assessments etc. • Possible issue around car-parking in Ozone car-park and potential for overflow due to expected attendance. |

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| 3. | Resource Implications |
| | <p><u>Financial</u></p> <p>The event will not impact on any bookable facilities so no loss of revenue is expected.</p> <p>A Reinstatement Bond of £5000 will be required to be put in place to cover the possible repair costs to grass areas.</p> <p><u>Human Resources</u></p> <p>No staff overtime is anticipated as event organisers will provide staff to marshal the event and to litter pick and clean on conclusion of the event.</p> |

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| 4. | Equality Implications |
| | None |

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| 5. | Recommendations |
| | <p>Members are asked to agree the staging of the proposed event as outlined in Ormeau Park subject to the development of an Event Management Plan and satisfactory terms being agreed by the Director of Parks and Leisure and on condition that :</p> <ul style="list-style-type: none"> • The event organiser resolves all operational issues to the Council's satisfaction • An appropriate legal agreement is prepared with legal services • The event organiser meets all statutory requirements including Health and Safety and Licensing. • The timely payment of the agreed bonds. |

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| 6. | Decision Tracking |
| | Anthony Conway, Community Park Manager |

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| 7. | Key to Abbreviations |
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| 8. | Documents Attached |
| | None |

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Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Proposed Event – NI Schools Cup “Quarter Finals Day” (NISFA) |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director of Parks and Leisure |
| Contact Officer: | Brian McKinley, Events Officer |

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| 1. | Relevant Background Information |
| 1.1 | The Committee is asked to note that the Council received a request on 28 October 2014 from the Northern Ireland Schools Football Association (NISFA) to host the quarter finals of the NI Schools Cup at the City of Belfast Playing Fields (Mallusk). The event will have approximately 600 participants from schools across Northern Ireland. Approximately 25 schools have teams competing in the quarter finals. Age categories range from under 12's through to under 18's. The date proposed for the event is Wednesday 25 February 2015. |

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| 2. | Key Issues |
| 2.1 | This will be the fifth year running of this event at Mallusk and bringing the event to a single location has proved extremely successful. The use of a single venue enhances and promotes cross community participation and engagement through the medium of soccer, and has ensured effective and efficient running of the finals. |
| 2.2 | The Community Parks Outreach Manager will liaise with the Lead Communicator and Corporate Communications with regards to the potential media coverage and promoting the Council's role. |
| 2.3 | The event organisers will complete the agreed event management plan. It will address all relevant issues including health and safety to the satisfaction of Council officers. |
| 2.4 | As the event will be held mid week, usage reports for the site show that there will be no displacement to regular users. |

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| 3. | Resource Implications |
| | <u>Financial</u> |

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| | <p>Each school participating will cover the cost of their own transport and the sponsors of the NI Schools cup will cover the cost of the referees. Potential revenue for the use of the pitches is £942.40 however the Committee are asked to note that the organisers have made application for free use of both the pitches and the ancillary facilities.</p> <p>It is estimated that the event will require 2 members of staff to supervise and assist with the allocation of dressing rooms. The ancillary facilities will then need to be cleaned afterwards for the weekend fixtures. Staffing costs for both is estimated at £340.00</p> <p><u>Human</u></p> <p>2 members of staff to supervise and clean the dressing rooms during and after the event</p> <p><u>Asset and Other Implications</u></p> <p>None</p> |
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| 4. | Equality and good relations implications |
| | <p>There are no known associated equality considerations associated with this request.</p> <p>The competition aims at boys age groups U12, U14, U16, and U18 as well as girls at U18 level. The 600 participants represent a range of different age groups, gender, ethnic and religious background.</p> |

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| 5. | Recommendations |
| | <p>The Committee are asked to approve:</p> <ol style="list-style-type: none"> 1. That the quarter finals are held at Mallusk subject to the completion of an appropriate event management plan to the satisfaction of Council officers. 2. That the event organisers are given free use of the pitches and subsequent facilities. |

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| 6. | Decision Tracking |
| | All actions will be completed by Brian McKinley, Events Officer, Jackie Turkington, Community Parks Manager and Paula Irvine, Community Parks Outreach Manager |

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| 7. | Key to Abbreviations |
| | NISFA – Northern Ireland schools Football Association |

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| 8. | Documents Attached |
| | None |



Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Barnett Demesne – Request for use by the County Grand Lodge of Belfast |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director of Parks and Leisure |
| Contact Officer: | Ricky Rice, City Parks Manager. |

1.Relevant Background Information

The Committee is reminded that in 2004 it received a request, for the first time, from the County Grand Lodge of Belfast to hold the 12th July Demonstration event at Barnett Demesne.

On 15 October 2004 the Lodge wrote to the Council and sought permission to use Barnett Demesne property for the Twelfth of July event from July 2005 to July 2009. The former Community and Recreation (Parks and Amenities) Sub Committee at its meeting on 30 November 2004 acceded to the request for the event to be held on 12 July 2005.

At the meeting in November 2004 the Sub Committee recommendation stated that 'it will look favourably at a request to use the property (by the County Grand Lodge) as and when each is made but that in the exercise of fairness and equality of opportunity the Council cannot contract itself to reserve the use of its premises solely for the Lodge of the Twelfth of July demonstrations without giving equal consideration to other requests for use of the premises on such dates.'

The Committee is reminded that in successive years, all such requests from the Lodge have been approved.

2. Key Issues

The Committee is asked to note that the County Grand Lodge has requested the use of Barnett Demesne for the 13th July Annual Demonstration event for 2015.

As indicated earlier, the event has been held at Barnett Demesne since 2005 (9

years). The Council has worked closely with the Grand Lodge to ensure that the venue has facilitated the holding of a satisfactory event.

The main concern is that the site be vacated as quickly as possible and be left in the same state as prior to use given that Malone House and the grounds are heavily used by others. The County Grand Lodge has undertaken to ensure that litter is removed and that any physical damage to the site is repaired to its original condition.

3. Resource Implications

Financial

The charges for the use of the site will be in line with existing policy in relation to Parks events. The appropriate legal agreements will be entered into in respect of issues such as damage to property, health and safety and a bond of £2,000 will be required from the County Grand Lodge.

Human Resources

There are no additional human resource implications.

Asset and Other Implications

There is no significant impact on the asset.

4. Equality Implications

Equality criteria have been met.

5. Recommendations

It is recommended that the Committee accede to the request from the County Grand Lodge for the use of Barnett Demesne on the 13th July 2015, subject to an appropriate legal agreement being prepared by the Town Solicitor.

6. Decision Tracking

The City Parks Manager will inform the County Grand Lodge of the Council's decision.

7. Key to abbreviations

None.

8. Documents Attached

None.



Belfast City Council

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| Report to: | Parks and Leisure Committee |
| Subject: | Charity Abseiling Event at Belfast Castle |
| Date: | 15 January 2015 |
| Reporting Officer: | Andrew Hassard, Director of Parks and Leisure |
| Contact Officer: | Fiona Holdsworth, Principal Parks and Cemeteries Services Manager |

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| 1. | Relevant Background Information |
| 1.1 | A charity event is proposed to be held at Belfast Castle to raise funds for the Meningitis Research Foundation. Belfast Castle has been chosen for its unique location and marketing potential, especially for its beautiful gardens and panoramic views over the City. |
| 1.2 | The Meningitis Research Foundation want to make this event special by promoting it as their first ever abseil at Belfast Castle, and therefore further raising the profile of the occasion. Previous abseils have been held at Belfast Castle by the Northern Ireland Hospice and the Girl Guides which were very successful. |
| 1.3 | The event is scheduled to take place in September 2015. |
| 1.4 | Consideration has and will be given to the health and safety implications and environmental issues involved with this event. |

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| 2. | Key Issues |
| 2.1 | The abseil will be organised and carried out by Bryson Lagansports who have been running charity abseil events for over 10 years. They use the highest standard of equipment and highly qualified instructors. They will provide all the necessary risk assessments, documentation and have 10 million pounds public and employee insurance policy applicable to this type of event. |
| 2.2 | Bryson Lagansports will be required to undertake a risk assessment and to ensure that all health and safety and insurance requirements are met to |

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| | the satisfaction of Belfast City Council. |
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| 3. | Resource Implications |
| 3.1 | <u>Financial</u> There are no financial costs to Belfast City Council. |
| 3.2 | <u>Human Resources</u> There are no human resource implications to Belfast City Council. |
| 3.3 | <u>Assets</u> Use of Belfast Castle for the event. |

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| 4. | Equality Implications |
| 4.1 | There are no equality implications. |

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| 5. | Recommendations |
| 5.1 | It is recommended that the committee grant authority for the charity abseiling event at Belfast Castle subject to the satisfactory terms being agreed with the Director of Parks and Leisure and on the condition that: <ol style="list-style-type: none"> 1. The event organisers meet the operational and health and safety issues to the council's satisfaction. 2. Meningitis Research Foundation enters into an appropriate legal agreement as drafted by Legal Services. 3. The event organisers ensure that all health and safety requirements are met and to the Council's satisfaction including risk assessments, safe systems of work, equipment, appropriate insurance and site inspection information. |

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| 6. | Decision Tracking |
| | All actions will be completed by Parks Estates Manager by May 2015. |

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| 7. | Key to Abbreviations |
| | None. |

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| 8. | Documents Attached |
| | Appendix 1: Letter of request from Meningitis Research Foundation. |

71 Botanic Avenue
Belfast BT7 1JL

Tel 028 9032 1283
Fax 028 9032 1284

e-mail info@meningitis.org
www.meningitis.org



FAO Sinead Toal
Belfast Castle
Antrim Road
Belfast
Co. Antrim
BT15 5GR

5 December 2014

Re: Belfast Castle Abseil - Booking Request 2015

Dear Sinead,

I hope this letter finds you well. I got your details from our abseil provider Mr. Chris Smyth who works for Bryson Lagansports. Chris informed me that he has used the Belfast Castle as an abseil venue in the past and I am therefore keen to pursue this for a future abseil in 2015.

I wondered if Meningitis Research Foundation could be considered as I would really love the opportunity to discuss this further. Perhaps you could give me a call on 028 9032 1283 or email emma@meningitis-ni.org

Looking forward to hearing from you.

Kind regards

A handwritten signature in dark ink, appearing to read 'Emma McNeill'.

Emma McNeill
Fundraising Officer
emma@meningitis-ni.org

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